

F O R W A R D P L A N

FOR THE PERIOD : 1 AUGUST 2014 TO 30 NOVEMBER 2014

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
3 AUGUST 2014 TO 30 NOVEMBER 2014**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Foster Care Allowances	Executive Board	4 September 2014
2	Independent Living For Children and Young People with ASC	Executive Board	4 September 2014
3	Basic Need Capital Funding	Executive Board	4 September 2014
4	Integrated Health and Social Care Physical and Sensory Disability Strategy 2014-2019	Executive Board	4 September 2014
5	Household Waste Collection Policy	Executive Board	2 October 2014
6	Sub Regional Property Pool Plus Housing Allocations Scheme	Executive Board	18 September 2014
7	Efficiency Review of Halton Library Service	Executive Board	2 October 2014
8	Medium Term Financial Strategy	Executive Board	20 November 2014
9	Budget Proposals 2015/16	Council	10 December 2014
10	Council Tax Base 2015/16	Council	4 March 2015
11	Budget 2015/16	Council	4 March 2015
12	Leisure Centre Options Paper	Executive Board	15 January 2015

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children Young People and Families Portfolio

Foster Care Allowances	Executive Board 4 September 2014	To endorse a revised scheme for the payment of Foster Care Allowances and a revised means test for assessment of Special Guardianship Allowances.	Foster Carers via the Foster Care Forum, support group, individual discussions and newsletter.	Appendices which will be attached to the report	Christine Taylor christine.taylor@halton.gov.uk
Independent Living For Children and Young People with ASC	Executive Board 4 September 2014	To approve the adaptation to Inglefield to provide independent living provision for Ashley Students.	The school, the manager of Inglefield, Property services and Finance teams.	Ashley re-designation reports October 2012, January 2013 and March 2013	Ann McIntyre ann.mcintyre@halton.gov.uk
Basic Need Capital Funding	Executive Board 4 September 2014	To approve the allocation of Basic Capital Funding. Any person wishing to make representations should do so by 22 August 2014 to Gerald Meehan, Strategic Director,		DfE Schools Capital Announcement	Ann McIntyre ann.mcintyre@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		Municipal Building, Kingsway, Widnes.			

Health and Wellbeing Portfolio

Integrated Health and Social Care Physical and Sensory Disability Strategy 2014-2019	Executive Board 4 September 2014	Development of an Integrated Health and Social Care Physical and Sensory Disability Strategy 2014-2019.	<p>Consultation will be undertaken with local people and community groups through a range of opportunities including customer and carer support groups, service specific forums and open public engagement. Local health and social care providers, clinicians and other professionals will also be invited to contribute.</p> <p>A defined period and methods for consultation will be set once the draft strategy is available for comment.</p>	Halton's Health and Wellbeing Strategy 2012-2015 which is available for inspection from Liz Gladwyn at Runcorn Town Hall, Runcorn	Liz Gladwyn liz.gladwyn@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Environmental Services Portfolio

Household Waste Collection Policy	Executive Board 2 October 2014	Executive Board will be asked to consider approving the adoption of an updated Household Waste Collection Policy.	<p>The current policy and an updated draft will be subject to scrutiny by the Environment and Urban Renewal Policy and Performance Board on 10 September 2014, making a recommendation to Executive Board.</p> <p>Any persons wishing to make representations should do so in writing to Jimmy Unsworth, Divisional Manager- Waste and Environmental Improvement -by 15 August 2014.</p>	Executive Board Report - Household Waste Collection Policy 17 March 2011	Jimmy Unsworth jimmy.unsworth@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Physical Environment Portfolio

Sub Regional Property Pool Plus Housing Allocations Scheme	Executive Board 18 September 2014	To approve changes to the Sub Regional Property Pool Plus Housing Allocations Scheme.	Housing Associations, Housing Support Providers, Applicants on the Housing Register, Members and general Public. An on-line stakeholder consultation was undertaken between January and April 2014.	Revised Policy Summary Changes Questionnaire and results available from Runcorn Town Hall	Steve Williams
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Resources Portfolio

Efficiency Review of Halton Library Service	Executive Board 2 October 2014	To approve a proposed pattern of opening hours across the Library Service, informed by the outcome of the public consultation.	Public consultation via online and hardcopy survey questionnaire.		Richard Rout richard.rout@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
Medium Term Financial Strategy	Executive Board 20 November 2014	To seek approval for the Council's Medium Term Financial Strategy for 2015/16 to 2017/18.			Ed Dawson ed.dawson@halton.gov.uk
Budget Proposals 2015/16	Council 10 December 2014	To seek approval for an initial tranche of revenue budget proposals for 2015/16.			Ed Dawson ed.dawson@halton.gov.uk
Council Tax Base 2015/16	Council 4 March 2015	To seek approval for the 2015/16 council tax base for the Borough.			Ed Dawson ed.dawson@halton.gov.uk
Budget 2015/16	Council 4 March 2015	To seek approval for the Council's revenue budget, capital programme and council tax for 2015/16.	The public via Area Forum meetings. The Chamber of Commerce via Bulletin.		Ed Dawson ed.dawson@halton.gov.uk

Community and Sport Portfolio

Leisure Centre Options Paper	Executive Board 15 January 2015	The current Leisure Management Contract will expire on 9 January 2016. The Council needs to consider its	Any person wishing to make representations should do so in writing to Chris Patino, Operational	Leisure Contract Management in Halton 2014 briefing paper	Chris Patino
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		future options which will be presented to Executive Board.	Director, Community and Environment by 30 November 2014.		

NOTE

The following Members comprise the Executive Board:

- Leader – Councillor Polhill
- Resources Portfolio Holder – Councillor Wharton
- Children, Young People and Families Portfolio Holder – Councillor Philbin
- Health and Wellbeing Portfolio Holder – Councillor Wright
- Community and Sport Portfolio Holder – Councillor Harris
- Community Safety Portfolio Holder – Councillor D. Cargill
- Environmental Services Portfolio Holder – Councillor Nelson
- Economic Development Portfolio Holder – Councillor Jones
- Physical Environment Portfolio Holder – Councillor R. Hignett
- Transportation Portfolio Holder – Councillor T McInerney